

**Cantor Ron Li-Paz**  
**BAR/BAT MITZVAH PRAYER BOOK ELEMENT WORKSHEET**  
**HELPER**

1. If you are unfamiliar with the **Hebrew date** or name of the **Torah portion**, please leave these blank as we can provide them.
2. If your child does not have a **Jewish name**, perhaps a naming can be included in the Bar/Bat Mitzvah service.
3. If you would like to provide a digital **photo** or to include one prior to print, you are welcome to do so.
4. For an explanation of the **Dedication Page**, please see Life Cycle/Bar & Bat Mitzvah Frequently Asked Questions. For a sample, please contact us.
5. In addition to the traditional honors included in a Shabbat service, we include appropriate **English readings** as a means by which you can honor additional family and friends. It is important though that the number of additional readings is limited for the sake of time and the flow of the service. If you require sample readings, please contact us.
6. The honor of **Opening the Holy Ark** can be given to a number of people including young children. It is not uncommon for six or eight people to share this honor. The same applies to the **Closing of the Holy Ark**.
7. **Aliyot**: These honors are traditionally given to family members and are restricted to adults. You may invite several people to participate in a single **aliyah**, as in a group of aunts and uncles etc. All honorees should be dressed respectfully and should be prepared to recite the Torah Blessings in written or transliterated Hebrew. While male honorees are required to wear **tallits**, female honorees are also welcome to do so.
8. **Hagba'ah**: After the Torah is read, it is **raised** high before the congregation to symbolize the fact that all have heard its teachings on the Shabbat. This honor is for an individual. While the Torah is not particularly heavy, we recommend that the person be comfortable with the task of lifting its weight.
9. **G'lilah**: After the Torah is raised, it is **rewrapped** and returned to the Ark (after the Haftarah reading). This honor is appropriate for either an individual or a small group (a family perhaps).
10. **Names for Remembrance**: Towards the end of the service, the **Kaddish** prayer is recited in memory of family members who have passed away. Please provide names of family members whom you would like remembered in the Bar/Bat Mitzvah.

**As the book preparation takes considerable time, please submit the worksheet six weeks prior to the date of the ceremony.**

**If you have any further questions, please do not hesitate to contact us.**